



Hollyburn June Time Trial

June 11, 2026

GENERAL INFORMATION

Sanctioned by Swim BC as a Class II Time Trial: 64100

This meet will be conducted under Swimming Canada rules and regulations.

Swim BC warm-up procedures will be in effect and will be monitored by safety marshals.

FACILITIES

- Hollyburn Country Club – 950 Cross Creek Rd, West Vancouver, BC, V7S 2S5
- 6-lane 25 metre competition pool
- Quantum Timing System
- Starts will be conducted from Starting Platforms (blocks) as per World Aquatics FR 2.3 and SW 4.1.
- During events only one (1) swimmer per lane is permitted.

ORGANIZING COMMITTEE

Meet Manager – Mier Chen chenmier20110616@gmail.com

Meet Referee – Shanshan Xu xushanshantm@gmail.com

Officials Coordinator – Rob Smith rasgrpinc@gmail.com

Head Coach/Entries Coordinator – Brad Hutton bhutton@hollyburn.org

FORMAT

- Timed final events for swimmers from the Hollyburn Swim Team, Squamish Pirates and Chinook Swim Club.
- No Provincial or National records will be recognized at this Time Trial.

ELIGIBILITY

- All swimmers must be registered with a SNC, USS or World Aquatics recognized organization.
- The age groups are based on the age of the swimmers on the first day of the competition.

ENTRIES

- Entry deadline will be **Wednesday, June 10, 2026, at 11:59pm.**
- Swimmers will be limited to **three (3)** individual events with a max of 45 athletes
- Entries for this meet will be done as follows:
 - Entries must be submitted through the Swimming Canada online system.
 - Entries may only be submitted for swimmers whose registration is active in the REMS database.
 - All entry files must contain the complete and accurate information as required

ENTRY FEES

- Swimmers will pay \$25.00 to compete in the Time Trial.
- Payment must be made by cheque. Cheques must be made out to Hollyburn Swim Team.

SAFE SPORT STATEMENT

- All interactions between an athlete and an individual who is in a position of trust should normally, and wherever possible, be in an environment or space that is both “open” and “observable” to others.
- Deck changes are explicitly prohibited.
- Adult-only washrooms are available (volunteers, coaches, officials) and swimmer-only washrooms.

SWIMWEAR

- All swimmers are permitted to race with the swimwear of their choosing at all competitions sanctioned by Swim BC. It is not required to declare the choice of swimwear to the Referee if the fabric of the swimwear is a permeable open mesh textile and would not reasonably be seen to create a technical advantage in terms of speed, buoyancy, or endurance.

HEARING SUPPORT

- This competition can provide the following accommodations for swimmers who are D/deaf or Hard of hearing: 1. Non-verbal instruction provided by a support person from the swimmer’s own club, who is registered in the REMS as ‘support staff’ 2. Visual hand signals given by the starter/referee



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PHOTOGRAPHY

- In order to minimize risk, all photographs and video taken at Swimming Canada/Swim BC sanctioned competitions, whether taken by a professional photographer or videographer, spectator, team support staff or any other participant, must observe generally accepted standards of decency. Under no circumstances are cameras or other recording devices allowed in the area immediately behind the starting blocks during practice or competition starts, or in locker rooms, bathrooms, or any other dressing area.

COACHING PROCEDURE

- Coaches are reminded that once competition begins, the field of play is reserved for swimmers, officials and support staff. Coaches are not permitted behind the starting blocks or at the turn end but are welcome to coach and encourage their swimmers from the sides of the pool.

MISCONDUCT INFRACTIONS

The Starter shall report a swimmer to the Referee for misconduct taking place at the start of a race as per Swimming Canada Part II 2.3.2. The "misconduct" shall include but is not limited to (C.2.3.2.1):

- Deliberate or negligent acts such as spitting, spouting of water, or blowing the nose in the pool or on the pool deck immediately prior to the start may be considered misconduct.
- Deliberate kicking or striking of the starting platform, including the back plate prior to the start.
- Unsafe or uncontrolled entry into the pool immediately prior to the start of a race. All swimmers must enter the pool with a controlled, feet-first entry.

The Referee may disqualify a swimmer for such misconduct.

EVENT LIST

Session 1 Warm-Ups 3:30pm Races 4:15-5:30pm	
1	50m Butterfly
2	50m Backstroke
3	50m Breaststroke
4	50m Freestyle
5	800m Freestyle
6	1500m Freestyle
7	400m Freestyle
8	400m Individual Medley
9	200m Butterfly
10	200m Backstroke
11	200m Breaststroke
12	200m Freestyle
13	200m Individual Medley
14	100m Butterfly
15	100m Backstroke
16	100m Breaststroke
17	100m Freestyle
18	50m Butterfly
19	50m Backstroke
20	50m Breaststroke
21	50m Freestyle



COMPETITION WARM-UP SAFETY PROCEDURES

For all Swim BC sanctioned competitions, Meet Management must ensure the following warm-up safety procedures are implemented. Coaches, swimmers, and officials share responsibility for adhering to these guidelines during all scheduled warm-up periods. Coaches are encouraged to support Safety Marshals in promoting a safe environment.

GENERAL WARM-UP

- Swimmers must enter the pool **FEET FIRST** in a cautious manner, entering from a start or turn end only and from a standing or sitting position.
- Swimmers shall always be aware of their surroundings and keep the end walls clear.
- Running on the pool deck and running entries into the pool are prohibited.
- Meet Management may designate the use of sprint or pace lanes during the scheduled warm-up time. Any such lane usage must be communicated through a pre-competition handout or announcement and visible through on deck signage.
- **Swim BC recommends that**, where lane density exceeds 20 swimmers per lane SC or 40 swimmers per lane LC, Meet Management split warm-up to ensure a safe environment (swimmers per lane) exists (i.e. by club, gender or age). A split warm up must be communicated in some fashion prior to the start of warm-up. This can be through a pre-competition handout or email, a technical meeting, or a general announcement.
- Diving starts shall be permitted only in designated sprint lanes. Only one-way swimming from the start end of sprint lanes is permitted.
- Swimmers exiting sprint lanes must exercise caution and remain aware of their surroundings. When crossing into other lanes, they shall ensure they do not interfere with ongoing sprint activities, pace work, or lanes designated for Para swimmers.
- Coaches shall decide if their swimmer is ready to safely participate in pace work in designated pace lanes and must be directly supervised by their coaches.
- Pools with backstroke starting ledges available may offer a designated lane for backstroke starts at meet management's discretion. (This is not mandatory if not enough general lane space is available for the number of swimmers in the meet.)
- Notices or barriers must be placed on starting blocks to indicate no diving during warm-up.
- Pre-event training shall be managed by the coaches and will have sufficient lifeguards on deck. There will be no Safety Marshals in place during pre-event training.
- Safety marshals will only be placed in the competition pool when warm-ups take place.

EQUIPMENT

- Only Kick Boards, Pull-Buoys, Ankle Bands, and Snorkels are permitted for use in the main warm-up pool during warm-up.
- Hand paddles and flippers are permitted for use in a secondary warm-up pool only (where available), at Meet Management's discretion and recommended only for national events or senior competitions.
- At Meet Management's discretion and based on available space, the Meet Manager may permit use of tubing or cord assisted sprinting in designated lanes and during specific times of the warm-up only. It is recommended that this only be allowed in secondary warm-up pools as space allows. Coaches are responsible for equipment reliability and use. This is recommended only for national events or senior competitions.

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VIOLATIONS

It is recognized that there is a level of interpretation and common sense that must be applied when applying these guidelines. Diving headfirst quietly into an empty pool at the start of warm-up is not the same as diving headfirst into a crowded lane. Judgment and context are required. This section is specific to diving violations and not equipment.

- Swimmers witnessed by a Safety Marshal diving or entering the water in a dangerous fashion may be removed, by the Referee, without warning from their next individual event following the warm-up period in which the violation occurred. The swimmer's name and club shall be registered with the Meet Manager.
- In the case of a second offense during the same competition the swimmer shall be removed from the remainder of the competition by the Competition Coordinator/Meet Referee.

SAFETY MARSHALS

The Safety Marshal is a trained position designated by Meet Management. Judgment, tact and confidence is required and therefore the Safety Marshal should ideally be a more experienced official, whenever possible.

Safety Marshals shall:

- Be visible by safety vest.
- Be briefed thoroughly on the warm-up procedures
- Be situated at each end of the competition pool. Actively monitor all scheduled warm-up periods during competition days;
- Ensure participants comply with warm-up safety procedures and report violations to the Referee.

A minimum of 2 safety marshals are recommended for each of the 25m warm-up pools in use during short course competitions, and a minimum of 4 safety marshals are recommended for 50m warm-up pools in use during long course competitions.

Depending on the level of competition, Safety Marshals have a role in helping work with coaches and swimmers to ensure a safe warm-up environment. This may include educating a younger swimmer on the procedures or communicating a concern to a coach.

PARA-SWIMMER NOTIFICATION

- Coaches are requested to notify Meet Management of any Para swimmers participating in warm-ups. Meet Management may designate a Para swimmer lane for warm-up when necessary.
- Where a para lane is designated, only classified swimmers may use it. Violations may lead to disciplinary action.

The following statement must appear in all Swim BC sanctioned meet information and posted notices:
"SWIM BC COMPETITION WARM-UP SAFETY PROCEDURES WILL BE IN EFFECT AT THIS MEET."